

May 18, 2017

MINUTES

The Lake County Sheriff's Office Merit Commission met in a regular session on Thursday, May 18, 2017 the Division of Transportation, 600 W. Winchester, Libertyville, Illinois with the following:

Present: Marion Watson, Chairperson
Leo C. McCann, Vice-Chairperson
David A. Northern Sr., Commissioner
Nick Gountanis, Commissioner
Kenneth Kessler, Commissioner

Absent: Beth Prager, State's Attorney's Office

Also, present: Chief Jonathan Petrillo
Chief David Hare
Carla Watson-Purvis, Cops and Fire Personnel
Testing
Michelle Goodrich, Cops and Fire Personnel
Testing
Jessica Rios, Executive Assistant

Session called to order at 10:30AM by Chairperson Watson.

Minutes from the 4/27/17 regular session and 4/26/17, 5/6/17, 5/7/17, 5/11/17 and 5/16/17 special session were reviewed and unanimously approved on motion by David A. Northern Sr., seconded by Nick Gountanis.

A summary of Personnel Action Items was distributed and accepted and ordered placed on file on motion of David A. Northern Sr seconded by Nick Gountanis.

A summary of the YTD budget was distributed and reviewed, as well as expense reports reviewed and signed. Kenneth Kessler made a motion to approve reports as presented, seconded by Nick Gountanis. All in favor.

Review was made of the current entry and lateral transfer eligibility lists. The Commission reviewed the status of entry and lateral transfer candidates.

Cops and Fire Personnel Testing representatives Carla Watson-Purvis and Michelle Goodrich met with the Commission to discuss the errors on a couple of polygraph reports. The polygraph reports in questions, were corrected and confirmed. The Merit Commissioners will review the

polygraph reports in question. Carla and Michelle discussed the new process to eliminate future errors on polygraph reports. Carla will reimbursement the Merit Commission for the cost the meeting that was cancelled due to the errors on reports. The Merit Commission scheduled a meeting on May 11, 2017 to review and vote on polygraphs but realized there was errors on the reports. The Commissioners contacted Cops and Fire and cancelled the scheduled meeting. Discussion was made if it was possible for the Sheriff's office to review the polygraph report of entry or lateral transfer candidates if requested. The Executive Assistant will ask Merit Commission Beth Prager and inform them at the next regular monthly meeting.

The Sheriff's Office has conducted entry oral interviews. The Sheriff's Office has met with many certified Deputy Sheriff Candidates. The Sheriff's Office has rejected and appointed candidates to Deputy Sheriff's.

The Commission discussed Lieutenant promotional testing. The Merit Commission and Industrial/Organizational Solutions, Inc presentative Amy Eitapence met on May 16, 2017 to discuss the lieutenant examination. The Merit Commission and Sheriff's Office agreed on the examination material for eligible Sergeants. The written examination will on Friday, July 14, 2017 at 10:15 AM at the Division of Transportation.

The Merit Commission approved the Merit Commission rules and regulations. Beth Prager, State's Attorney's Office created the rules and rules for the Commission. The Merit Commission will provide a copy of the rules and regulations to Sheriff's Office to provide to employees along with an acknowledgement letter.

The Merit Commission interviewed Gonzalo Cortez and Joshua Costabile, which are two entry Deputy candidates. Gonzalo Cortez will not continue in the testing. Joshua Costabile will continue in the testing.

Discussion were made on the 2017 entry Deputy Sheriff testing. We had 180 applications. We had 122 applicants attend orientation. We had 104 applicants at the physical agility test. We are having the written examination on May 21, 2017 at 1:00 PM at Libertyville High School. Chief Hare shared the ideas to have the orientation and physical agility test on the same date. The Merit Commission agreed to have the entry orientation and physical agility test on the same date in the future.

Chairperson Watson requested a motion to go into Executive Session at 12:00 PM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Nick Gountanis made the motion to go into Executive Session. David A. Northern Sr seconded.

Chairperson Watson then reconvened to regular session at 2:00 PM.

Minutes from the 4/27/17, 4/26/17, 5/6/17, 5/7/17, 5/11/17 and 5/16/17 executive session meeting minutes were reviewed and unanimously approved on motion by Leo C. McCann, seconded by Kenneth Kessler

Meeting adjourned on motion of David A. Northern Sr., seconded by Nick Gountanis at 2:00 PM.